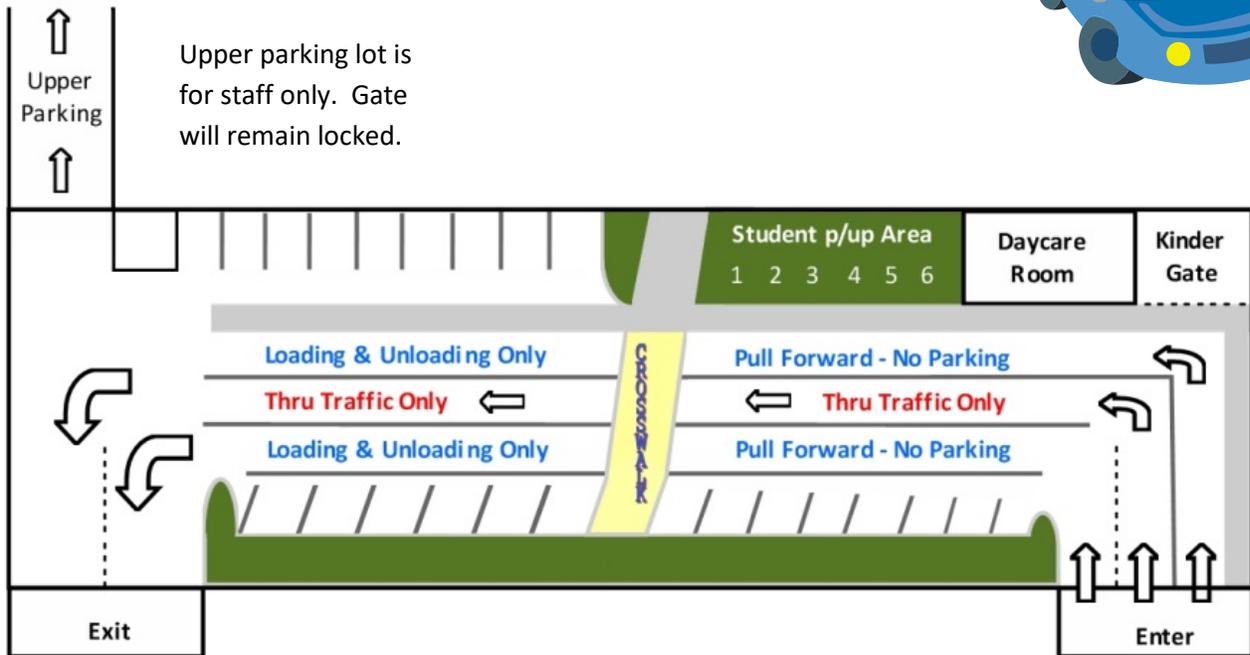




## Parking Lot Rules & Regulations

- **Loading & Unloading Lanes:** Stay in your car at all times - Continue to pull forward
- **Thru Traffic Only Lane:** Pull thru only – No drop off or pick up allowed
- NEVER drop off, pick up, or block the crosswalk or driveways.
- NEVER leave your car unattended in pick up/drop off area.



### DROP OFF Procedures

- Help your child quickly exit the car, have all items ready by the time you enter the parking lot.
- A staff member will be outside to direct students through the front gate until 8:00 AM.
- **If you need to enter the school: Park your car in a designated parking spot and come to the office. Never leave your car in any pick up/drop off area, even if it is "just for a minute."**

### PICK UP Procedures

- We have found that pick-up has gone faster and smoother when students take on the responsibility of looking for their rides themselves. Please remind your kids to look for you at pick up.
- Continue pulling to the furthest spot toward the exit. - The teachers in charge of pick up will excuse your child.
- Students will need to enter the car quickly and be secured.
- Exit the parking lot so other cars may pull forward and pick up their children.
- **If you need to enter the school: Park your car in a designated parking spot and come to the office or kindergarten gate.**

**Reminder: NEVER leave your car unattended in pick up/drop off areas for any reason**  
*Thank you in advance for helping to make our parking lot safe for everyone!*